

## SCHOOL ADMISSION APPEAL TIMETABLE 2022

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| <b>Appeals for normal round of admissions</b><br><i>Please note that current government legislation permits appeals up to 30<sup>th</sup> September 2022 to be heard by video conferencing where they cannot be heard face to face due to Covid reasons.</i> |   |
| <b>Date of allocation of places</b>  | 1 <sup>st</sup> March 2022  |
| <b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>  | 29 <sup>th</sup> March 2022   |
| <b>Appeals will be heard by</b>  | 26 <sup>th</sup> May 2022   |
| <b>Notice of appeal hearing</b>  | At least 14 calendar days before the appeal hearing date  |
| <b>Deadline for governing body to submit evidence for the appeal</b>   | At least 14 calendar days before the appeal hearing date  |
| <b>Deadline for sending appeal papers to all parties</b>   | No later than 14 calendar days before the appeal hearing  |
| <b>Deadline for appellant to submit additional evidence</b>  | At least seven calendar days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal |
| <b>Late applications for appeals will be heard by</b>  | At the same time as previously scheduled appeals if possible or as soon as is reasonably practicable if not.  |
| <b>Decision letters sent to appellant</b>  | Normally within seven calendar days   |

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| <b>Appeals for Sixth Form – appeals may be made by the student and/or the parent/carer</b><br><i>Please note that current government legislation permits appeals up to 30<sup>th</sup> September 2022 to be heard by video conferencing where they cannot be heard face to face due to Covid reasons.</i> |   |
| <b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>   | At least 28 calendar days from the date of notification that the application was unsuccessful   |
| <b>Appeals will be heard by</b>   | Within 40 school days of the deadline for appeals   |
| <b>Notice of appeal hearing</b>   | At least 14 calendar days before the appeal hearing date  |
| <b>Deadline for governing body to submit evidence for the appeal</b>  | No later than 14 calendar days before the appeal hearing  |
| <b>Deadline for sending appeal papers to all parties</b>  | No later than 14 calendar days before the appeal hearing  |
| <b>Deadline for appellant to submit additional evidence</b>   | At least 7 calendar days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal |
| <b>Late applications for appeals will be heard by</b>   | At the same time as previously scheduled appeals if possible or as soon as is reasonably practicable if not.                                    |
| <b>Decision letters sent to appellant</b>   | Normally within seven calendar days   |

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| <b>Appeals for in-year admissions</b><br><i>Please note that current government legislation permits appeals up to 30<sup>th</sup> September 2022 to be heard by video conferencing where they cannot be heard face</i> |  |
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| <i>to face due to Covid reasons.</i>  |   |
| <b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b> | At least 28 calendar days from the date of notification that the application was unsuccessful   |
| <b>Appeals will be heard</b>  | Within 30 school days of the appeal being received  |
| <b>Notice of appeal hearing</b>   | At least 14 calendar days notice  |
| <b>Deadline for governing body to submit evidence for the appeal</b>                              | At least 14 calendar days before the appeal hearing   |
| <b>Deadline for sending appeal papers to all parties</b>  | No later than 14 calendar days before the appeal hearing  |
| <b>Deadline for appellant to submit additional evidence</b>                                       | At least seven calendar days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal |
| <b>Late applications for appeals will be heard</b>  | At the same time as previously scheduled appeals if possible or as soon as is reasonably practicable if not.  |
| <b>Decision letters sent to appellant</b>   | Normally within seven school days   |